

BROKEN ARROW PUBLIC SCHOOLS

Educating Today



Leading Tomorrow

Contract Committee Review Request

MUST BE COMPLETED IN FULL

Date: 12/14/2021

Contract/Agreement Vendor:

Serapid / Bruce Downer

Name of Vendor & Contact Person

b.downer@serapid.com

Vendor Email Address

PAC equipment repair.

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Contract to repair the orchestra pit at the PAC.

Reason/Audience to benefit

1/10/22

BOE Date

\$ 13,400.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Kim Vento

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: Kim Vento

Does this Contract/Agreement utilize technology? YES/NO
If yes, Technology Admin:

Leadership Team Member: Andy Perry

Funding Source: Building Fund 21
Fund/Project OCAS Coding

Consent [checked]
Action []
Summary []

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



PROPOSAL

To: Ms. Stacy Cazares	Company: Broken Arrow PAC
Fax:	Pages: 3
From: Bruce Downer	Date: 14-December 2021
Re: Broken Arrow PAC / Controls Upgrade	CC: c.herriges, k.redmond

REVISED III QUOTE 21-0526-1BDT

Dear Ms. Cazares,

We are pleased to provide the following **REVISED III BUDGET QUOTE** for providing Software & Hardware Upgrade for Orchestra Lift Controls System in The Broken Arrow Performing Arts Center. This revision adds costs due to inflation and pricing increases that have occurred since May 2021. In addition, the payment terms have been revised to reflect the requirements of the Broken Arrow School District.

This proposal is based on the Operations and Maintenance Manual and recommendations from the original design engineers, current Serapid Electrical Engineer site visit and as requested by B.A. PAC. Assumptions were made for any missing information using state of the art lifting parameters and/or industry standards.

Thus far total costs incurred by B.A. PAC amount to \$3,230.00. This includes time, materials and travel expenses for the site visit by the Serapid Electrical Engineer to evaluate the system and determine the best means of bringing the system up to specification.

We are recommending the following upgrades/revisions be incorporated into the system to make it operational according to the requirements as called out in the original specification:

- Add one new line contactor to Motor Control Center
- Add motor overload sensors to Motor Control Center
- Repair Door interlocks into working condition
- Add new encoder to the system
- Add new Allen Bradley PLC and accompanying software logic into the system
- Add new pendant controller and pendant port to the existing Lift Control Panel

SERAPID Inc.

34100 Mound Road
Sterling Heights, MI 48310-6612
Phone +1 586 718 6931
Fax +1 586 274-0775
Email: b.downer@serapid.com



Per your request, we are pleased to provide the following budgetary pricing:

PROPOSAL – SOFTWARE & HARDWARE UPGRADE

\$ 13,400.00...THIRTEEN THOUSAND FOUR HUNDRED DOLLARS

Prices shown are for **budgetary purposes only**. Any additional costs associated with unknown conditions will be discussed prior to commencement of work. All costs incurred for repairs will be charged at a time & material + 25% OHP

MONETARY BREAKDOWN AS FOLLOWS:

ORIGINAL P.O.	\$8,000.00
CURRENT COSTS INCURRED AGAINST ORIGINAL P.O.	(\$3,230.00)
BALANCE REMAINING FROM ORIGINAL P.O.	\$4,770.00
NEW PRICING FOR HARDWARE AND SOFTWARE UPGRADE	\$13,400.00
PURCHASE ORDER CHANGE ORDER AMOUNT REQUIRED	<u>+\$8,630.00</u>

Scope or work includes:

- Project management and supervision
- Work includes a review of the existing electrical controls system to insure functionality. Please note that all required additional field wiring, terminations and conduit (power & control) would not be included in the work.
- Electrical Controls System work as described above
- All labor & tools necessary to provide the work are included.
- Electrical Controls work includes a total of 2 – 3 days on site
- All travel and per diem expenses are included.

Lead time for scheduling of maintenance visit would be approximately 3 weeks.

Payment terms:

Net due upon completion

This pricing will be held firm for 30 days from the date of this proposal.

CLARIFICATIONS

- Any work required as a result of water contamination is not included in the scope or work being proposed
- Any and all additional conduit, wiring and/or terminations is not included in the scope of work being proposed
- Any and all work related to mechanical or structural damage is not included in the scope of work being proposed
- The referenced price does not include Taxes, Bonds, Certificates, Licenses or Permits.

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Thank you for the opportunity to furnish this pricing. Please contact us if you have questions or comments.

Respectfully,

Bruce Downer

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